



Vibe Yoga Studio  
1705 N College Ave  
Bloomington, Indiana 47404  
[www.vibeyogastudio.com](http://www.vibeyogastudio.com)  
812.335.9642

Job Title: Guest Experience Supervisor

**Vibe Yoga is a thriving studio that continues to offer services and products to the Bloomington community that will increase the quality of lifestyle in each individual and encourage growth from within.**

**Job Overview:**

Responsible for creating a calm, organized, and friendly environment for all guests that visit the studio. This includes but is not limited to. Preparing the studio space for classes, merchandising and supervising boutique, registering guests for classes and workshops, keeping lobby and common areas orderly, and assisting management in sales and marketing by having a working knowledge of all classes and events offered.

**Duties and Responsibilities:**

- Responsible for registering guests into classes and events
- Must be able to provide excellent leadership and effectively communicate between all customers and staff.
- Responsible for attending weekly staff meeting and monthly studio meetings
- Must be able to have a working knowledge of MBO software
- Responsible for all accurate information be entered, modified, and adjusted into software.
- Must be able to develop, communicate and enforce studio policy to customers and teaching staff.
- Responsible for keeping the studio clean, stocked, and orderly on a day-to-day basis

- Responsible for communicating between management, teaching staff, and clients
- Responsible for knowing and being able to communicate all services and products offered at the studio.
- Offer support to management through reaching sales and marketing goals
- Must reach benchmark goals for the software system set by management
- Cultivate community growth by interacting with members and clients
- Offer creative support to boutique merchandising

The ideal candidate shows:

- A dedication to their daily yoga practice
- Strives to offer a positive working environment
- Works well with others and is a team player
- Ability to accept direction, and be accountable for one's work outcomes, completing projects in a timely manner and with a sense of ownership and ability to exhibit multi-tasking and prioritizing
- Keeps a professional and polite working relationship with all other staff and teachers
- A self starter that has strong problem solving skills